

APPLICATION FOR AIRCRAFT LEASING

A. TYPE OF LEASE			
1. Application for:	Wet Lease In <input type="checkbox"/> Out <input type="checkbox"/>	Dry Lease In <input type="checkbox"/> Out <input type="checkbox"/>	With Cabin Attendants Yes <input type="checkbox"/> No <input type="checkbox"/>
2. Duration of Lease:			
3. Type of Operation:	Scheduled Passenger <input type="checkbox"/>	Charter <input type="checkbox"/>	Cargo <input type="checkbox"/> Other <input type="checkbox"/>
4. Area of Operation:	International <input type="checkbox"/>	Domestic <input type="checkbox"/>	
5. Country of Operation:			
B. APPLICANT CONTACT LEASING DETAILS			
6. AOC Holder Name:	Contact Person:		
7. Contact (email):			Phone:
8. State of Operator & contact details NAA:			
9. State of Registry (if different from the State of Operator) (contact details NAA):			
10. AOC Holder Name and Contact of the Lessee (lease-out) or Lessor (lease-in):			
C. AIRCRAFT AND EQUIPMENT AND OPERATIONAL DETAILS			
11. Aircraft Model:			
12. Aircraft Manufacturer:		13. Year of Manufacture:	
14. Aircraft Registration:		15. MSN (Serial Number):	
16. TCAS 2 as per Kuwait KCASR Part 6 installed	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
17. Security Door as per Kuwait KCASR Part 6 installed	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
18. Flight Data Analysis (>27Tons) as per KCASR Part 6 established	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
19. FDTL Limitation KCASR Part 6 Attachment Q compliance?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
20. Area operations and aerodrome in compliance with KCASR Part 6 /Part 14	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
21. Documentations Operational procedures/instructions	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
22. Summary of Audit Report (lease in) as describes in Lease agreement	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
D. DOCUMENTATION TO BE SUBMITTED (CERTIFIED TRUE COPY) ALONG WITH THIS APPLICATION			
23. Copy of AOC and Operations Specifications	Attached <input type="checkbox"/>	No <input type="checkbox"/>	
24. Copy of Insurance	Attached <input type="checkbox"/>	No <input type="checkbox"/>	
25. Copy of noise certificate	Attached <input type="checkbox"/>	No <input type="checkbox"/>	
26. Copy of Radio license	Attached <input type="checkbox"/>	No <input type="checkbox"/>	
27. Copy of C of R	Attached <input type="checkbox"/>	No <input type="checkbox"/>	
28. Copy of C of A	Attached <input type="checkbox"/>	No <input type="checkbox"/>	
29. Copy of the lease agreement	Attached <input type="checkbox"/>	No <input type="checkbox"/>	
E. DRY LEASE RESPONSIBILITY			
30. Responsibility of Flight/Cabin crew licenses and training	Lessor <input type="checkbox"/>	Lessee <input type="checkbox"/>	
31. Operational control (Scheduling, Flight planning and flight following)	Lessor <input type="checkbox"/>	Lessee <input type="checkbox"/>	
32. Servicing	Lessor <input type="checkbox"/>	Lessee <input type="checkbox"/>	
33. Documentation and Record Keeping	Lessor <input type="checkbox"/>	Lessee <input type="checkbox"/>	
34. Aircraft airworthiness and maintenance control?	Lessor <input type="checkbox"/>	Lessee <input type="checkbox"/>	
35. Who is signing of maintenance release	Lessor <input type="checkbox"/>	Lessee <input type="checkbox"/>	
36. A consent from lessor not de-register aircraft under lease	Lessor <input type="checkbox"/>	Lessee <input type="checkbox"/>	
37. A consent from legal owner of aircraft to the lease agreement	Lessor <input type="checkbox"/>	Lessee <input type="checkbox"/>	

 <p>ASD Aviation Safety إدارة سلامة الطيران Department</p>	 <p>State of Kuwait دولة الكويت</p>	 <p>الطيران المدني Civil Aviation دولة الكويت - State of Kuwait</p>
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F. COMPLIANCE STATEMENT

I hereby confirm that the above details are True and in compliance with DGCA KCASR Part 25 requirements and DGCA inspection/travel policy during lease period if applicable.

Accountable Manager's name:

Signature:

Date:

Other Applicant Remark :

Note1: For Dry Lease (or wet lease which involves transfer of oversight), continue with Paragraph E.

Note2: All referred documents shall be submitted to DGCA/ASD for review and approval at least 30 days prior to aircraft delivery.

G. DELIVERY & PAYMENT INSTRUCTIONS:

This form, when completed, should be forwarded and must be accompanied by the appropriate fee to:

Directorate General of Civil Aviation, Aviation Safety Department, P.O. Box 17, Safat 13001, State of Kuwait.

Tel: (965) 24743940, 24342475 / Fax: (965) 24765796 OR Email: safety@dgca.gov.kw

Note: For Fees refer to Kuwait Civil Aviation Safety Regulations Part 27 Charges and Fees

Cheque, Demand Draft etc. made payable in favour of DIRECTORATE GENERAL OF CIVIL AVIATION, or Telex Transfer directly to our Account at;

CONFIRMATION OF BANK DETAILS	
Name of Bank	CENTRAL BANK OF KUWAIT
Branch	KUWAIT
Account Name	DIRECTORATE GENERAL OF CIVIL AVIATION
Account Number	11023041
IBAN Number	KW 17 CB KU 0000000000000011023041
Bank Code/ Sort Code/ Swift Code	CBKUKWKW
Currency of Payment	KWD

DGCA USE ONLY

Transfer Functions to other National Aviation Authority (if any)

38. Decision making assessment completed	Yes <input type="checkbox"/>	No <input type="checkbox"/>
39. Specific Transfer of authority and justification to be proposed by FOI & AWI in each area, accepted by Directors and approved	Yes <input type="checkbox"/>	No <input type="checkbox"/>
40. For lease-out, is the maintenance organization approved by the DGCA? (and ensure that the foreign State of the Operator approves the maintenance of the aircraft)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	N/A <input type="checkbox"/>	

DGCA/ASD Airworthiness Section Review

41. For lease in, Does items C 11 to C 15 satisfy DGCA requirements?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
42. Are items D 23 to D 29 acceptable?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
43. Maintenance control and program acceptable?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Airworthiness Section Remarks:

Airworthiness Inspector Name:	Signature:	Date:
Head of Airworthiness Section Name:	Signature:	Date:

DGCA/ASD Flight Operations Section Review		
44. Is item D 23 acceptable?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
45. Are items C 16 to C 22 acceptable?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
46. Does item D 29 clearly identify who has the operational control?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
47. Are items C 22 and D 29 acceptable?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Flight Operations Section Remarks:		
Flight Operations Inspector Name:	Signature:	Date:
Head of Flight Operations Section Name:	Signature:	Date:

INSTRUCTIONS TO FILL THE APPLICATION

This leasing form is to be used for leasing more than 5 days.

A. TYPE OF LEASE

1 – 5 Self-explanatory (Except Helicopter)

B. APPLICANT CONTACT LEASING DETAILS

6 – 10 Applicant Contact leasing details as primary point of contact for leasing.

C. AIRCRAFT AND EQUIPMENT AND OPERATIONAL DETAILS

11 – 18 Self-explanatory (Except Helicopter)

19 FDTL Limitation KCASR Part 6 attachment Q Compliance.

20. Area operations and aerodrome in Compliance KCASR part 6

21. Documentations Operational procedures/instruction (if any instructions for specific task/area, to be described, or may be amended by special instruction. Example the lessor is to send daily flight report and submit NPRS report to lessee).

22. Summary of Audit Report (lease in) as describes in Lease agreement?

The audit report should identify that the party confirm they have adequate product and or services to provide or to be delegated that meet safety standard and to be indicated in the lease agreement (example, the flight planning services to be subcontracted to lessee and the lessor have identified by audit or document provided that the lessee has flight planning service agreement in place).

D. DOCUMENTATION TO BE SUBMITTED ALONG WITH THIS APPLICATION

23 – 28 Copy of documentation self-explanatory

29. Copy of the lease agreement

The copy of lease agreement should include: the aircraft details registration and MSN, parties to the lease; the areas of operation; operational and maintenance control; lease period; organization, which will maintain the aircraft (along with all maintenance approvals held by that organization).

E. DRY LEASE RESPONSIBILITY

30 – 37 Self-explanatory

F. COMPLIANCE STATEMENT

Note 1: Wet lease (who does not involve transfer state oversight) stop in Section D, Dry Lease (or wet lease which involve transfer state oversight) Continue with Section E.

Note 2: All referred documents shall be submitted to DGCA/ASD for review and approval at least 30 days prior to aircraft delivery.

G. DELIVERY & PAYMENT INSTRUCTIONS

This Section for Fees refer to Kuwait Civil Aviation Safety Regulations Part 27 Charges and Fees.